DIRECTORY OF CAREER OPPORTUNITIES
Elementary, Middle, or Secondary School Counselor
College Counselor
Community Agency Counselor
Career Counselor

GRADUATE FACULTY
Dr. Constance Lacy, Founding Dean, School of Human Services
Jennifer Baggerly Ph.D., LPC-S, RPT-S, Counseling Professor
Yu-Fen Lin Ph.D., LPC-S, Counseling Professor
Amy McCortney, Ph.D., LPC-S, Counseling Lecturer

DELIVERY MODE
Evening classes with occasional condensed, hybrid, online coursework

ACCREDITATION
Council for the Accreditation of Counseling & Related Educational Programs (CACREP)

CERTIFICATIONS - STATE & NATIONAL
• Meets academic requirements for Texas School Counselor Certification
• National Certified Counselor (NCC)
• Students can begin to fulfill exam and credit requirements toward becoming Licensed Professional Counselors (LPC) in Texas.

PRACTICUM/FIELD EDUCATION
Supervised Practicum and Internships are completed near the end of the student's program. Practicum requires a minimum of 100 counseling hours. Internship experiences require a minimum of 600 hours under the supervision of a counselor in the students' area of interest. This will be arranged in consultation with the Internship coordinator.
CURRICULUM

Core Courses
COUN 5470 Career Dev. and Information Resources
COUN 5660 Advanced Counseling Skills
COUN 5680 Basic Counseling Skills
COUN 5690 Practicum in Counseling
COUN 5710 Counseling Theories
COUN 5720 Internship in Counseling I
COUN 5721 Internship in Counseling II
COUN 5740 Group Counseling Theories and Procedures
COUN 5790 Counseling Culturally Diverse Clients
COUN 5670 Developmental Processes and Strategies
EPSY 5050 Educational Research and Evaluation
COUN 5461 Professional School Counseling
COUN 5765 Appraisal in Counseling
COUN 5100 Counseling Professional Orientation
COUN 5700 Intro to Play Therapy
- OR -
COUN 5200 Counseling Adolescents

Elective Options
COUN 5610 - Drug and Addiction Education for Counselors
COUN 5640 - Group Play Therapy
COUN 5580 - Family Counseling
COUN 5490 - Crisis Intervention

Note: In order to be eligible for School Counselor Certification in Texas, graduates of the M.Ed. School Counseling program must have a minimum of two years classroom teaching experience and a passing score in the TExES School Counselor #152 Examination.

ADMISSION CRITERIA
- Application + $50 non-refundable application fee
- Official sealed transcripts verifying a minimum undergraduate overall 2.8 GPA with 3.0 GPA for last 60 credit hours
- Score of 294+ on the GRE
Submit to:
UNT Dallas Graduate Admissions Office
7300 University Hills Blvd.
Dallas, Texas 75241

COUNSELING PROGRAM DOCUMENTS
- Counseling Program Application
- Three letters of recommendation
- One Page Essay
Submit to:
UNT Dallas Campus Counseling Clinic
7300 University Hills Blvd.
Dallas, Texas 75241

PROGRAM CONTACT INFORMATION
Amy McCortney, Ph.D., LPC-S, NCC
Program Coordinator
972.338.1345
Amy.Mccortney@unt.edu
UNTDallas.edu

Office of Graduate Admissions
7300 University Hills Blvd. • Dallas, Texas 75241 • 972.338.1746 • GradSchool@untdallas.edu

BLAZE YOUR TRAIL
Counseling – M.Ed. and M.S.
The Division of Education and Human Services offers a Master of Education in School Counseling and a Master of Science in Clinical Mental Health aimed at preparing highly competent, graduate-level counseling professionals to work in culturally diverse schools and communities. The M.Ed. offers two tracks of study: School Counseling (Elementary or Secondary) or Community Counseling (Child or Adult). Tracks meet academic specifications for either Texas certification as a school counselor or Texas licensure as a professional counselor.

**School Counseling: Elementary or Secondary**
This 48 credit hour track leads to a Master of Education (M.Ed.) degree and prepares graduates to counsel in P-12 school settings. These program areas meet the educational requirement for certification as a school counselor; however, candidates must also have two years of teaching experience and pass the TExAS Counselor examination to be eligible for school counselor certification. With one additional course, this track meets the educational requirement for Licensure as a Professional Counselor in Texas.

**Clinical Mental Health**
This 60 credit hour track leads to a Master of Science (MS) degree and prepares graduates to counsel in community agencies, mental health centers, private counseling agencies, drug abuse centers, centers for counseling older adults, child protective services, child counseling clinics, family counseling centers, pastoral counseling settings, private practice, business and industry. This track meets the educational requirement for Licensure as a Professional Counselor in Texas; however, candidates must also have 3,000 hours of supervised counseling experience and pass the Texas LPC exam to meet criteria for a Licensed Professional Counselor.

### COURSE REQUIREMENTS

**COMMON CORE COURSES – all tracks (33 hours)**
- COUN 5470 Career Dev. and Information Resources
- COUN 5660 Advanced Counseling Skills
- COUN 5680 Basic Counseling Skills
- COUN 5690 Practicum in Counseling
- COUN 5710 Counseling Theories

**TRACK SPECIFIC COURSES (15 hours)**

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<tr>
<th>Track</th>
<th>Outcome</th>
<th>Course(s)</th>
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<tr>
<td><strong>Elementary School</strong></td>
<td>Educational requirements for School Counseling Certification</td>
<td>COUN 5461 Professional School Counseling</td>
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<td>48 Credit Hours</td>
<td>(Must have 2 years teaching experience and pass the TExAS Counselor exam)</td>
<td>COUN 5765 Appraisal in Counseling</td>
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<td>COUN 5100 Counseling Professional Orientation &amp; Ethical Practice</td>
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<td><strong>Secondary School</strong></td>
<td>Educational requirements for School Counseling Certification</td>
<td><strong>Select 1 of the following:</strong></td>
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<tr>
<td>48 Credit Hours</td>
<td>(Must have 2 years teaching experience and pass the TExAS Counselor exam)</td>
<td>COUN 5200 Counseling Adolescents</td>
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<td>COUN 5700 Introduction to Play Therapy</td>
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<td><strong>Select 1 of the following:</strong></td>
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<td>COUN 5610 Drug &amp; Addiction Education for Counselors</td>
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<td>COUN 5640 Group Play Therapy</td>
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<td>COUN 5580 Family Counseling</td>
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<tr>
<td><strong>Clinical Mental Health</strong></td>
<td>Educational requirements for Texas License in Professional Counseling (LPC). (Licensure also requires passing national counseling exam and 3,000 hours supervised clinical experience after the Master’s degree has been obtained.)</td>
<td>COUN 5740 Group Counseling Theories and Procedures</td>
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<td>60 Credit Hours</td>
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<td>COUN 5765 Appraisal in Counseling</td>
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<td>COUN 5480 Biopsychosocial Assessment and Wellness</td>
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<td>COUN 5610 Drug &amp; Addiction Education for Counselors</td>
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<td>COUN 5490 Crisis Intervention Counseling</td>
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<td>COUN 5500 Human Sexuality in Counseling</td>
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<td>COUN 5300 Systems, Leadership, &amp; Program in CMHC</td>
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<td><strong>Select 1 of the following:</strong></td>
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<td>COUN 5480 Biopsychosocial assessment and wellness</td>
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<td>COUN 5640 Group Play Therapy</td>
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</table>
Graduate School Admissions Procedures

Applicants seeking admission to the Master of Education (M.Ed.) or Master of Science (MS) in Counseling will need to meet the UNT Dallas minimum admissions requirements before being considered for admission to the program. Please follow these steps to apply for admission to graduate studies:

1. Complete the application for graduate studies at www.applytexas.org.
2. Submit application fee - $50 for U.S. residents and $75 for International Students.
3. Submit official GRE scores from the Educational Testing Service. No unofficial reports will be accepted. UNT Dallas School Code is 4819.
4. Submit official transcripts from all colleges and universities attended.

Departmental Admissions Procedures

Once you have submitted the online application for admission to graduate studies, please begin completing the enclosed departmental application. To be considered for admission to the Counseling Program, all application documents must be submitted by the stated priority dates if you wish to be considered for an interview. All admission to the Counseling Program is provisional. Steps for provisional admission consideration are as follows:

- Application for Admission to Master’s Program in Counseling
- Reference Evaluation Forms (3) – (can be found on the website)
- Writing Sample (one page, typewritten) – Addressing your aspirations related to the field of counseling; one or more significant life event(s) that contributed to the development of these aspirations; the single greatest personal asset that will serve you in realizing your aspirations and the one personal characteristic or quality that you most need to modify, improve, or change in or to realize your aspirations; activities demonstrating your commitment to the field of counseling; evidence if you have fluency in both English and another language; other information you think will be helpful in evaluating your potential for success in the program and as a counselor.

Applicants invited to the Orientation and Interview living within a 150-mile radius of Dallas are required to attend the orientation and group interview.

All students granted provisional admission to the master’s program are required to enroll in COUN 5710 during the first semester of enrollment and must receive a grade of B or higher. Concurrent enrollment in COUN 5710 and 5680 is encouraged. Students must receive a grade of B or higher in these two courses to be considered for full admission to the program.

Counseling Program Coordinator
Dr. Constance Lacy PhD, LCSW, HS-BCP
Constance.Lacy@untdallas.edu
972-338-1381

Applicants must meet the minimum admission requirements of the university before their applications are forwarded for review by the faculty in the academic department.

Send official transcripts to: 7300 University Hills Blvd. Dallas, TX 75241
Send program documents to: 7300 University Hills Blvd. Dallas TX 75241
Attn: Dr. Shelly Jackson
Master’s Program in Counseling
APPLICATION

Check appropriate box(es) below:
☐ MS – Clinical Mental Health Counseling
☐ M.Ed. – School Counseling*

☐ LPC -or- ☐ School Coun Completion Plan Only (for applicants with an existing Master’s degree in Counseling)

Prefered Title (optional) First Name Middle Last Name

Social Security Number _____ - _____ - _____ Date of Birth ___/___/____ *TX Ed Agency ID# ______________

Address
____________________________________________________________________________________________________________________________________

City State Zip Code

Phone Number(s): Home________________________ Work________________________

E-mail addresses ________________________________ Work ________________________________ Personal

EDUCATIONAL HISTORY (List most recent first)

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<tr>
<th>Institution</th>
<th>Location</th>
<th>Degree Earned</th>
<th>Major/Minor</th>
<th>Dates (to-from)</th>
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EMPLOYMENT (List most recent first)

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<tr>
<th>Place/District</th>
<th>Position</th>
<th>Supervisor/Admin</th>
<th>Dates (to-from)</th>
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<td>3.</td>
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*Teachers
Please submit a current copy of your Teacher Service Record (TSR) and your Certification(s) with this application

REFERENCES: List below the name/address of the three people you asked to complete your Reference Evaluation Forms

1. Name ____________________________________________ Title ______________
Address ________________________________________________ or Other Contact Info __________________________

2. Name ____________________________________________ Title ______________
Address ________________________________________________ or Other Contact Info __________________________

3. Name ____________________________________________ Title ______________
Address ________________________________________________ or Other Contact Info __________________________

I hereby waive my right to review these references ___________________________ __________/________/________
Signature Date

ADMISSIONS INFORMATION (Please check):

Anticipated start date  □ Fall 20____ □ Spring 20____ □ Summer 20____ (M.Ed. School Counseling Only)

Intended Counseling Track: □ MS - Clinical Mental Health Counseling (LPC) □ M.Ed. School Counseling

Are you requesting to qualify for admissions with relevant work experience? (M.Ed. School Coun only) □ Yes

Are you fluent in another language besides English? □ Yes Specify __________________________ □ No

Will you attend the Orientation/Interview Day? □ Yes □ No

ACKNOWLEDGEMENTS (Please initial and sign)

___ I acknowledge that if I wish to request consideration and accommodation of a disability during the admissions process and/or upon starting the program, I should contact the Office of Disability Services (http://www.untdallas.edu/disability) well in advance of Orientation & Interview Day and/or the beginning of the term in which I may be enrolled.
___ I acknowledge that licensure or certification in counseling may be impacted by a criminal record and that the regulatory board(s) may deny, probate, suspend, or revoke a license or certificate or application from a person who has been convicted of a crime which directly relates to the duties and responsibilities of the counseling profession.
___ I acknowledge that if I have attended any other counseling program, I have listed that in the Educational History and given my consent for UNT Dallas Counseling faculty to contact the previous program faculty.
___ I acknowledge that this application is complete with all supporting documentation and that it is true and accurate to the best of my knowledge.

_________________________________ ________________________ __________/________/________
Signature Printed Name Date

University of North Texas Dallas 7300 University Hills Blvd, Dallas, TX 75241 www.untdallas.edu 972-780-3642
Revised 09.15.2017
COUNSELING PROGRAM
MASTER'S DEGREE APPLICANT
REFERENCE EVALUATION FORM

Name of Applicant

Type of Reference  [ ] Open (may be viewed by applicant)  [ ] Confidential

The above named person has applied to the Master's program in Counseling at the University of North Texas at Dallas and has asked that you supply the information requested below.

1. Your personal knowledge of the applicant:
   - I have served as the applicant's professor.
   - Supervised the applicant as an employee.
   - Worked with the applicant as a colleague.
   - Known the applicant only as a friend.

### 2. Academic Potential:

<table>
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<tr>
<th>Ability in written expression</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Unknown</th>
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<tr>
<td>Ability in oral expression</td>
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<td>Overall intellectual capacity</td>
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<td>Initiative</td>
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<td>Perseverance</td>
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<td>Conscientiousness</td>
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### 3. Professional Potential:

| Professional competence      |           |      |      |      |         |
| Professional attitude        |           |      |      |      |         |
| Professional appearance      |           |      |      |      |         |
| Adherence to ethical behavior|           |      |      |      |         |

### 4. Personal Potential:

| Commitment to others’ welfare|           |      |      |      |         |
| Understanding of others’ verbal and nonverbal communication |           |      |      |      |         |
| Respect for others’ individuality/uniqueness |           |      |      |      |         |
| Respect of others’ freedom of choice |           |      |      |      |         |
| Belief in others’ positive potential |           |      |      |      |         |
| Self-awareness               |           |      |      |      |         |
| Appropriate self-control     |           |      |      |      |         |
| Integrity                    |           |      |      |      |         |
4. **Personal Potential (continued):**

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<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
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<th>Unknown</th>
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<tr>
<td>Understands others’ perceptions and actions</td>
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<td>Interpersonal genuineness</td>
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<td>Promotes own physical and mental health</td>
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<td>High stress/frustration tolerance</td>
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<td>Works collaboratively with others</td>
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<td>Adaptability</td>
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<td>Commitment to self-improvement</td>
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<td>Enthusiasm</td>
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<td>Appropriate self-confidence</td>
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<td>Openness to constructive feedback</td>
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5. The applicant is fluent in (check all that apply):

- [ ] English
- [ ] a language other than English (please indicate): ____________________________

6. In terms of academic and/or professional potential, I would rate this applicant as:

- [ ] An outstanding prospect for a Master’s program
- [ ] A good prospect for Master’s program
- [ ] An average prospect for a Master’s program
- [ ] A weak prospect for a Master’s program

7. Clarification (optional):

Signature ___________________________________________  Date ________________________________

Typed/printed Name and Position ______________________________________________________________

Organization _______________________________________________________________________________

Address ___________________________________________________________________________________

Please place the completed form in a sealed envelope and sign your name over the flap:

Please return the envelope to the applicant.